

# Window Lock Installation Guide

For Extended Reach Range on Single-Hung and Double-Hung Windows

For questions call 1-844-332-8288 Monday - Friday, 8 a.m. to 5 p.m. Eastern Standard Time (EST).  
Please leave this guide with building owner.

## ⚠ WARNING

Contains small parts. If swallowed could pose a choking hazard to young children. Remove and dispose of any loose or easily removed parts.

## ⚠ WARNING

Cords can loop around a child's neck and STRANGLE. Always keep cords out of children's reach. Move furniture away from cords. Children can climb furniture to get to cords.

## NOTICE

Important safety information. Leave this information for the building occupant.

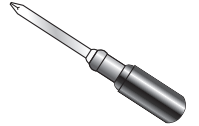
## Hardware Included:

Quantity	Item
1	Lock
1	Keeper
1	Lock Cover
2	Sash Stop (Double-Hung Windows Only)
2	Sash Stop Screw (Double-Hung Windows Only)

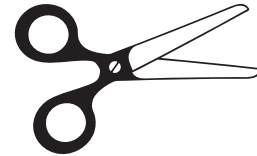
## Tools & Materials Required:



Safety glasses



Phillips screwdriver



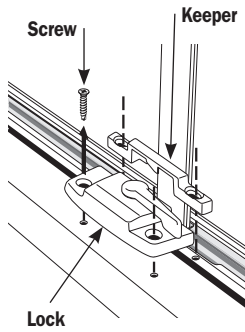
Scissors

## Install Window Lock

### Step 1

#### Remove lock and keeper.

Use Phillips screwdriver to remove four (4) screws from lock and keeper. Properly dispose of lock and keeper. Retain screws for later use.

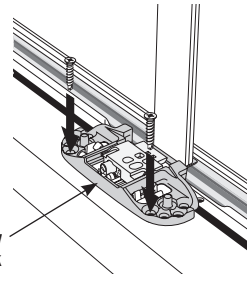


Interior

### Step 2

#### Attach new lock.

Align new lock holes with existing holes on bottom sash. Attach lock to sash with two (2) existing large screws.

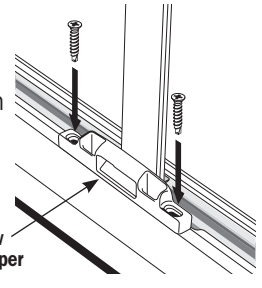


Interior

### Step 3

#### Attach new keeper.

Open bottom sash and tilt inward. Attach new keeper with two existing small keeper screws.

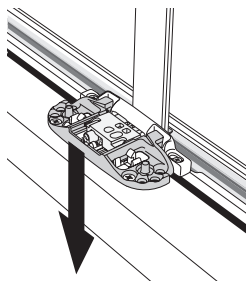


Interior

### Step 4

#### Lock window.

Close sash and push down to lock window.

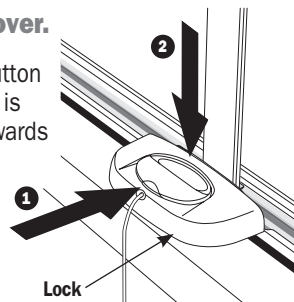


Interior

### Step 5

#### Attach lock cover.

- 1 Make sure button on lock cover is pushed in towards window.
- 2 Snap lock cover in place over lock.



Interior

### Step 6

#### Attach sash stop. (Double-hung windows ONLY)

Push top sash all the way up. Snap sash stops into track below top sash to prevent movement. Fasten sash stop screws into frame.



Sash stop screw

Sash stop

Exterior

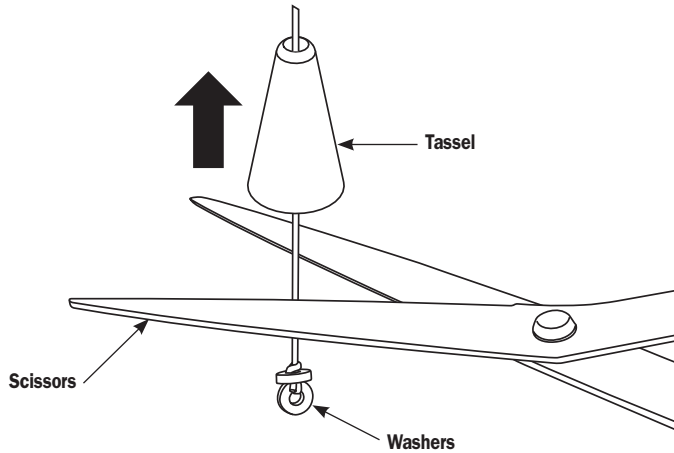
continued on back

## Adjust Length of Lock String

### Step 7

#### Remove washers from string.

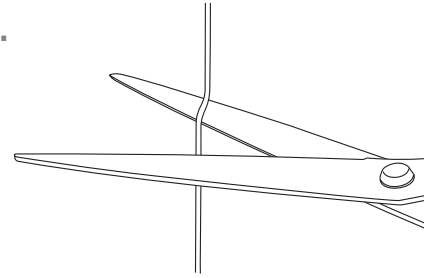
Slide tassel up string. Cut string just above two washers. Remove washers and tassel. Remove excess string from washers.



### Step 8

#### Cut lock string to length.

Cut string to correct length. Refer to the chart below. For detailed cord length information and definition of obstructed and unobstructed reach, refer to ICC/ANSI A117.1-2003 Chapter 308.



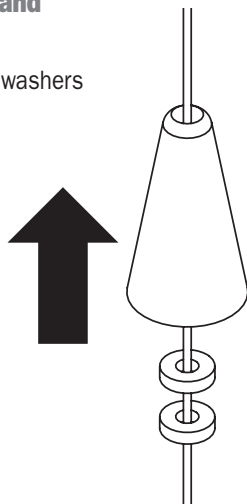
#### Cord Length Chart

	Minimum	Maximum	Reach Depth
Forward Reach Unobstructed	15" (38.1 cm)	48" (121.9 cm)	
Forward Reach Obstructed		48" (121.9 cm)	20" max. (50.8 cm max.)
Forward Reach Obstructed		44" (111.8 cm)	>20 – 25" (50.8 – 63.5 cm max.)
Side Reach Unobstructed	15" (38.1 cm)	48" (121.9 cm)	
Side Reach Obstructed		48" (121.9 cm)	10" max. (25.4 cm max.)
Side Reach Obstructed		46" (116.8 cm)	>10 – 24" (25.4 – 61 cm max.)

### Step 9

#### Install tassel and washers.

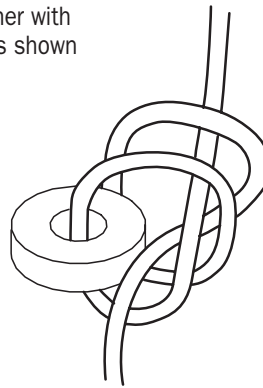
Slide tassel and washers onto string.



### Step 10

#### Attach washer.

Tie lower washer with double knot as shown to secure.



### Step 11

#### Cover washer and knot.

Slide tassel over washers and use to pull open window lock.

